

BRIGHTON DISTRICT LIBRARY
REMOTE BOARD MEETING (COVID-19)
MINUTES
January 5, 2021

CALL TO ORDER: President Arla McPeek called the meeting to order at 7:31 p.m.

ATTENDANCE: Jordan Genso (City of Brighton), Arla McPeek (Genoa Township), Jim Muzzin (City of Brighton), Caitlyn Perry Dial (City of Brighton).

Absent: Patrick McDonald, Jane Petrie, Kathryn Poppy

Staff: Director Cindy Mack, Ed Rutkowski and Diana Dart

Public: None

APPROVAL OF AGENDA: Moved by Jordan Genso and seconded by Jim Muzzin to approve the agenda. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion Carried.

STAFF COMMENTS: Observing from the Reference Desk, Ed Rutkowski noted that requests for curbside service had dropped off significantly when the building reopened. Patrons are returning at a steady pace and the Library is not too crowded.

PRESIDENT'S REPORT: Arla McPeek appreciated the letter offering help and support from Congresswoman Elissa Slotkin and State Representative Ann Bolin. Letters were sent to all of the newly elected Trustees.

DIRECTOR'S REPORT: With local and state COVID-19 infection rates going down, the decision was made to return to Phase 4 on January 5, 2020 and reopen the Library for "Grab and Go" visits of 30 minutes or less. Door monitors keep the building capacity at 30% and reinforce our mask policy with very little pushback. Library staff reports that our patrons are happy to be able to access the collection directly. In response to a press release, the Livingston County Daily Press & Argus newspaper interviewed Cindy Mack and printed an article and photos featuring our reopening.

COMMITTEE REPORTS: Plans for the committees to meet in the next six weeks will be coordinated by the Library Director and the Committee Chairpersons.

BUDGET & FINANCE:

RESOLUTION 21-0001: Moved by Jordan Genso and seconded by Jim Muzzin to approve the payment of bills based on claims dockets dated December 21, 2020 in the amount of \$20,436.61 and dated January 5, 2021 in the amount of \$40,443.28. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion carried.

OLD BUSINESS:

RESOLUTION 21-0002: Moved by Caitlyn Perry Dial and seconded by Jim Muzzin to approve an Extension of Emergency Paid Sick Leave as prepared by legal counsel. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion carried.

NEW BUSINESS:

RESOLUTION 21-0003: Moved by Jordan Genso and seconded by Jim Muzzin to approve the 2021 Meeting Schedule as presented. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion carried.

RESOLUTION 21-0004: Moved by Jordan Genso and seconded by Jim Muzzin to approve to 2021 Slate of Officers as follows: President Arla McPeek, Vice President Jim Muzzin, Treasurer Jordan Genso, Secretary Kathryn Poppy, Trustee Patrick McDonald, Trustee Caitlyn Perry Dial, Trustee Jane Petire. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion carried.

BOARD COMMENTS: Jordan Genso visited the Library on the first day it reopened and reiterated that it remains a comforting space. Arla McPeek concurred.

ADJOURNMENT: Moved by Jim Muzzin and seconded by Jordan Genso to adjourn the meeting at 7:55 p.m. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye. Motion Carried.

Respectfully Submitted,

Diana Dart, Recording Secretary
Brighton District Library

NEXT MEETING:

Board Meeting - Tuesday, January 19, 2021