

**BRIGHTON DISTRICT LIBRARY
VIRTUAL BOARD MEETING (COVID-19)
MINUTES
May 4, 2021**

CALL TO ORDER: Arla McPeek called the meeting to order at 7:31 p.m.

ATTENDANCE: Jordan Genso (City of Brighton), Patrick McDonald (Genoa Township), Arla McPeek (Genoa Township), Jim Muzzin (City of Brighton), Caitlyn Perry Dial (City of Brighton), Kathryn Poppy (Genoa Township). Late Arrival: Jane Petrie. Staff: Director Cindy Mack and Ed Rutkowski. Public: None.

APPROVAL OF AGENDA. Moved by Patrick McDonald and seconded by Jim Muzzin. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

PUBLIC COMMENTS. None

STAFF COMMENTS. Assistant Director Ed Rutkowski reported that things continue to gear up for summer.

PRESIDENT'S REPORT. None

DIRECTOR'S REPORT. We are conducting a salary survey with other Michigan libraries our size. Other recent projects continue to move forward. Waiting to hear back from attorney and architect for forthcoming updates. Getting to know the Livingston County United Way has been a really worthwhile experience. Cindy has attended United Way virtual meetings and is getting to know folks in the community. Covid numbers continue to go down. Additional computers are being planned in early June at the library for the public.

RESOLUTION 21-0020: Moved by Jordan Genso and seconded by Caitlyn Perry Dial to approve the payment of bills based on claims docket in the amount of \$20,353.64 dated 05/04/21. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

COMMITTEE UPDATES: A Building Committee meeting is in the process of being scheduled. Outdoor fund-raising events are under consideration for this summer. The Public Relations Committee is developing the Public Relations Plan and a meeting is anticipated in the coming weeks. The Plan is coming along nicely.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD COMMENTS: Jordan Genso asked about in-person board meetings for summer. Virtual board meetings are planned through August. Cindy indicated that The Friends of the Library is planning a smaller size book sale outside in a tent.

ADJOURNMENT: Moved by Patrick McDonald and seconded by Jim Muzzin to adjourn the meeting at 7:50 p.m. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Petrie-aye, Poppy-aye. Motion carried.

Respectfully Submitted,
Kathryn Poppy
Secretary, BDL Board Trustee