

BRIGHTON DISTRICT LIBRARY
VIRTUAL BOARD MEETING (COVID-19)
MINUTES
June 1, 2021

CALL TO ORDER: Arla McPeek called the meeting to order at 7:31 p.m.

ATTENDANCE: Jordan Genso (City of Brighton), Patrick McDonald (Genoa Township), Arla McPeek (Genoa Township), Jim Muzzin (City of Brighton), Caitlyn Perry Dial (City of Brighton), Kathryn Poppy (Genoa Township). Audio-Technical Difficulties: Jane Petrie (City of Brighton). Staff: Director Cindy Mack and Ed Rutkowski. Public: None.

APPROVAL OF AGENDA. Moved by Jim Muzzin and seconded by Patrick McDonald. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

PUBLIC COMMENTS. None

STAFF COMMENTS. A lot of people are using the building again and there are a lot of changes to assimilate but it's going well. Computers are beginning to be used by the public.

PRESIDENT'S REPORT. None

DIRECTOR'S REPORT. A MIOSHA ruling came in last week and is focused on employee safety. Vaccinated staff will not need to wear a mask after July 1. Unvaccinated staff members are likely to need to wear masks after July 1 based on these guidelines. Right now, all are encouraged to wear a mask. Most people continue to wear masks. These guidelines stipulate that a designated safety coordinator must be on call at all times. The Director will likely fill this role. A slow and steady roll out of services continues. When operating at full capacity, the library is permitted 80 people in the building per the fire department.

RESOLUTION 21-0024: Moved by Jordan Genso and seconded by Caitlyn Perry Dial to approve the payment of bills based on claims docket in the amount of \$31,045.16 dated 06/01/21. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

Jordan Genso reported that a Building Committee meeting is coming up to discuss changes to the entrance. Kathryn Poppy reported that the PR Plan continues to be under review and a meeting is being scheduled. Patrick McDonald stated that the Fund Raising Committee met tonight. Seven people were present. Discussion was held about a Report to the Community and a Relax in the Stacks type event, perhaps in September. Policy and Personnel items include an upcoming meeting to discuss the wage study.

OLD BUSINESS: None

NEW BUSINESS:

RESOLUTION 21-0025: Moved by Jordan Genso and seconded by Jim Muzzin to approve the updated COVID-19 Preparedness and Response Plan as presented. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

BOARD COMMENTS: Jordan Genso stated that a recently distributed email from the Michigan Library Association mentioned our State Senator Lana Theis. The email will be forwarded to the Board. Patrick McDonald stated that it was a pleasure to meet with the fund-raising committee and to work with its members this evening. Arla McPeek stated that the community has provided very positive feedback to her regarding the

recent Library Upcoming Events newsletter and layout. “We have a good story to tell and it’s told well in that document,” she stated.

ADJOURNMENT: Moved by Patrick McDonald and seconded by Jordan Genso to adjourn the meeting at 7:57 p.m. Genso-aye, McDonald-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion carried.

Respectfully Submitted,
Kathryn Poppy
Secretary, BDL Board Trustee