

**BRIGHTON DISTRICT LIBRARY
BOARD MEETING MINUTES
October 5, 2021**

CALL TO ORDER: Arla McPeek called the meeting to order at 7:30 p.m.

ATTENDANCE: Jordan Genso, Patrick McDonald, Arla McPeek, Jim Muzzin, Caitlyn Perry Dial, Jane Petrie, Kathryn Poppy. Absent: None. Staff: Library Director Cindy Mack. Public: None.

APPROVAL OF AGENDA: Moved by Patrick McDonald and seconded by Jane Petrie. Motion Carried.

PUBLIC COMMENTS: None

STAFF COMMENTS: None

PRESIDENT'S REPORT: None.

DIRECTOR'S REPORT: A water leak was discovered and a valve repaired. It was originally difficult to reach the vendor who is under contract. We were fortunate on the location of the leak. Nothing was ruined. A roof issue and an HVAC issue are being explored and updates will be forthcoming.

COMMITTEE UPDATES:

Budget & Finance Committee:

Resolution 21-0045: Moved by Jordan Genso and seconded by Jim Muzzin to approve the payment of bills based on the claims docket dated October 5, 2021 in the amount of \$21,616.49. Motion Carried.

Building & Technology Committee:

The renovation costs for the front entry have increased and the Building Committee will be meeting to discuss whether to move forward with the project. A recommendation will be brought to the Board.

Planning & Fundraising: A thank you note was sent to our benefactors, thanking them and introducing the new donor thank you video.

Public Relations Committee: A brainstorming session was held this afternoon. The committee is working on growing long-term practices with an emphasis on 2021-2022 priorities.

OLD BUSINESS: None

NEW BUSINESS: None

BOARD COMMENTS: Jane Petrie expressed she was very glad to see everyone. Kathryn Poppy expressed: Stay safe with COVID. It's not over yet; but we've come a long way.

ADJOURNMENT: Moved by Patrick McDonald and seconded by Jim Muzzin to adjourn the meeting at 7:44 p.m. Motion Carried.

Respectfully submitted,

Kathryn Poppy, Recording Secretary
Brighton District Library