

**BRIGHTON DISTRICT LIBRARY
REMOTE BOARD MEETING (COVID-19)
MINUTES
December 21, 2021**

CALL TO ORDER: President Arla McPeek called the meeting to order at 7:31 p.m.

ATTENDANCE: Jordan Genso (City of Brighton), Arla McPeek (Genoa Township), Jim Muzzin (City of Brighton), Caitlyn Perry Dial (City of Brighton), Kathryn Poppy (Genoa Township). Jane Petrie (City of Brighton) arrived at 7:40 p.m.

Absent: Patrick McDonald

Staff: Director Cindy Mack, Ed Rutkowski, Diana Dart.

Public: None

APPROVAL OF AGENDA: Moved by Jim Muzzin and seconded by Kathryn Poppy to approve the agenda. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion Carried.

APPROVAL OF MINUTES: Moved by Jim Muzzin and seconded by Jordan Genso to approve the Board meeting minutes from November 23, 2021 and December 7, 2021. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Poppy-aye. Motion Carried.

STAFF COMMENTS: Asst. Director, Ed Rutkowski, informed the Board that the staff is trained and has begun the transition to the fine-free model of operation. The official start is on January 1, 2022. Reception to the news has been extremely positive. A fact sheet for the public and a press release will be released this week.

DIRECTOR'S REPORT: Library Director, Cindy Mack, reported that a bollard light along the front entrance sidewalk was accidentally damaged earlier this month. The Library's electrician was notified. An inspection and quote to repair or replace the light should be coming soon. In addition, the front entrance blower used to keep cold air from entering the building has been removed and is being repaired by Goyett Mechanical.

The Library's Annual Appeal is underway and will run until January 31, 2022. \$13,285.00 has been collected to date.

Cindy Mack noted that a "hot topic" in the library world is challenged materials. An information sheet from the Library of Michigan (Book Challenges, Censorship, and Michigan Public Libraries) was included in the Board packet. She also reviewed the Library's policy to offer a Request of Reconsideration to anyone questioning items in the Brighton District Library's collection and applauded the selectors for their work and willingness to assist patrons with their reading choices. Courts have ruled that Library Boards must be cognitive of the laws surrounding censorship and the 1st Amendment to the United States Constitution. Cindy Mack stated that she has never seen a formal book challenge in her fifteen years of experience serving as the director of three libraries in the state.

Approving the proposed slate of officers to the Board of Trustees and the adoption of a holiday schedule for the Library will be on the January 4, 2022 meeting agenda. The new officers will begin their terms immediately following a positive vote. Cindy Mack recommended designating the Friday after Thanksgiving, November 25, 2022, as the floating holiday allotted annually to the staff.

Library attorney, Ann M. Seurnyck, has notified the Library that she will be increasing her hourly rate on February 1, 2022. Cindy Mack praised Seurnyck for her depth of knowledge and responsiveness to the Library.

Cindy Mack has received quotes to replace the window shades throughout the facility. She requested a meeting with the Building Committee before the January 4, 2022 Board meeting to review the information and make a recommendation to the Trustees.

BUDGET & FINANCE COMMITTEE:

RESOLUTION 21-0057: Moved by Jordan Genso and seconded by Caitlyn Perry Dial to approve the payment of bills based on the claims docket dated December 21, 2021 in the amount of \$29,112.48. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Petrie-aye, Poppy-aye. Motion Carried.

RESOLUTION 21-0058: Moved by Jordan Genso and seconded by Jim Muzzin to approve the payment of payroll checks dated November 24, 2021 in the amount of \$42,807.42 and payroll checks dated December 9, 2021 in the amount of \$41,846.24. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Petrie-aye, Poppy-aye. Motion Carried.

PUBLIC RELATIONS COMMITTEE: Chairperson Kathryn Poppy praised the fine-free fact sheet published by the Library to announce and to explain the new policy.

OLD BUSINESS: Patrick McDonald requested that a copy of the recent Brighton Area Schools Board of Education Resolution be forwarded to the Brighton District Library Board of Trustees and the subject added to the December 21, 2021 agenda for discussion. He was not in attendance to lead the conversation.

BOARD COMMENTS: Caitlyn Perry Dial revealed that she has accepted the position of Director of Development of MSU Libraries. Congratulations were heard all around. Trustees took turns wishing everyone Merry Christmas and Happy New Year.

ADJOURNMENT: Moved by Jordan Genso and seconded by Caitlyn Perry Dial to adjourn the meeting at 8:04 p.m. Genso-aye, McPeek-aye, Muzzin-aye, Perry Dial-aye, Petrie-aye, Poppy-aye. Motion Carried.

Respectfully Submitted,

Diana Dart, Recording Secretary
Brighton District Library

NEXT MEETINGS:

Board Committee Meeting - Tuesday, January 4, 2022
Board Meeting - Tuesday, January 18, 2022